

FIAM: Intermodal Chassis Work Orders

Job Aid: Order a New VIN Plate

Order a New VIN Plate

This job aid provides a step-by-step guide to ordering a VIN plate from the work order screen if the plate is damaged. Following these steps will place the order in FleetWave.

Steps for Chassis Repair Vendor

- 1. Expand the **Maintenance** Module in the main menu.
 - 2. Select the IMRAC Work Order topic from the expanded selection.

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Click on the "+" icon in the top-right corner of the page to open a new work order. Alternatively, open the work order for the chassis in **edit mode**.

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Once the plate is received and installed, open the $\rm BO\ List$ in the main menu, select the BO and then click the $\rm Release\ BO$ button.

