



# FIAM: Intermodal Tire Work Order

Job Aid: Create a Tire Work Order for Network Equipment

## Create a Tire Work Order for Network Equipment

This job aid provides a step-by-step guide to creating tire work orders from the work order screen to ensure that the tire repairs are documented and addressed promptly. Following these steps will register a new external work order in FleetWave with a status at Work in Progress.

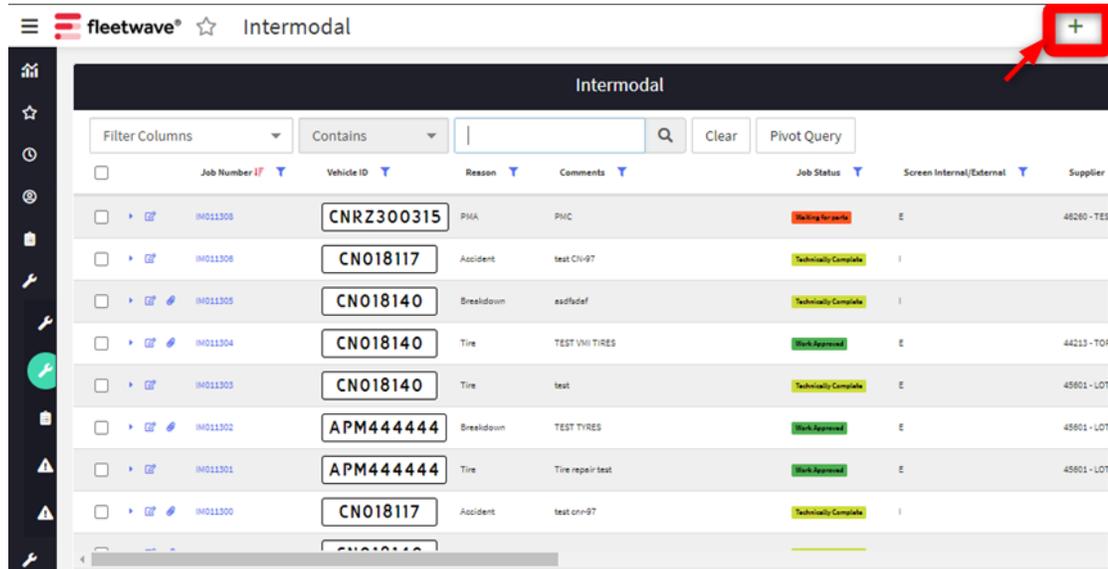
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1. Expand the **Maintenance** Module in the main menu.
2. Select the **Intermodal Work Order** topic from the expanded selection.

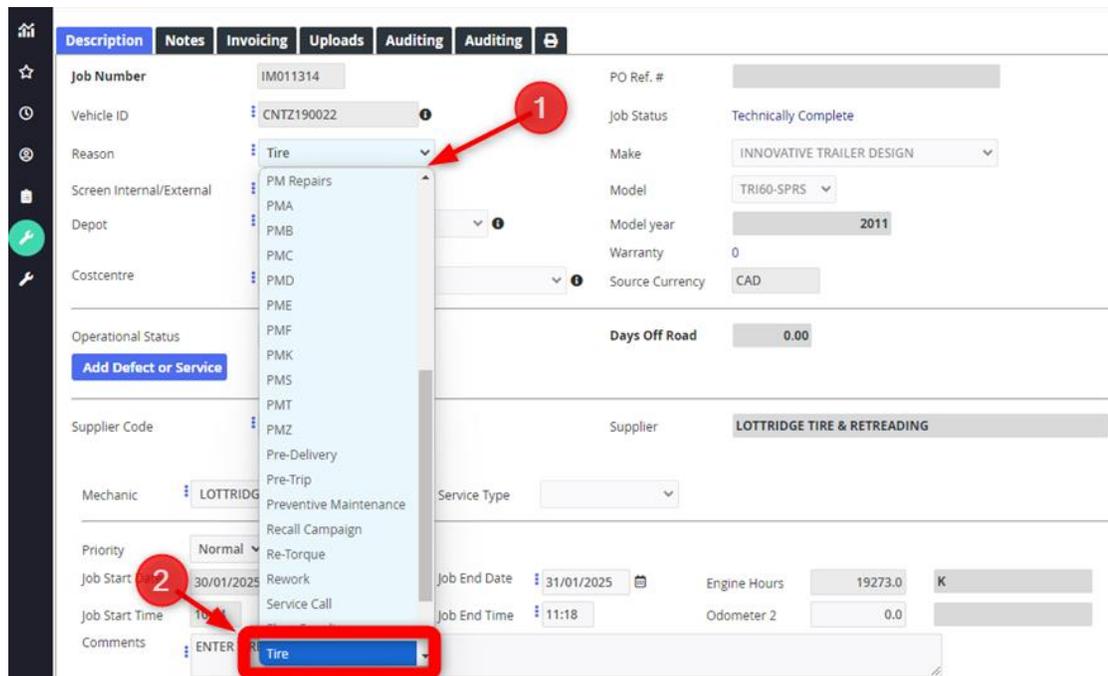
The screenshot shows the FleetWave interface for the Intermodal work order screen. The left sidebar menu is expanded, and the 'Intermodal' option is highlighted with a red box and a red circle containing the number '2'. The 'Maintenance' option is also highlighted with a red box and a red circle containing the number '1'. The main table displays a list of work orders with the following columns: Job Number, Vehicle ID, Reason, Comments, Job Status, and Score. The table contains several rows of data, including work orders for vehicle IDs CNRZ300315, CN018117, CN018140, and APM444444.

Job Number	Vehicle ID	Reason	Comments	Job Status	Score
IM011300	CNRZ300315	PHM	PHC	Waiting for parts	E
IM011306	CN018117	Accident	test CN-97	Technically Complete	I
IM011305	CN018140	Breakdown	asdfdaf	Technically Complete	I
IM011304	CN018140	Tire	TEST VWI TYRES	Work Approved	E
IM011303	CN018140	Tire	test	Technically Complete	E
IM011302	APM444444	Breakdown	TEST TYRES	Work Approved	E
IM011301	APM444444	Tire	Tire repair test	Work Approved	E
IM011300	CN018117	Accident	test cn-97	Technically Complete	I
IM011299	CN018140	PHM	test cn-97 on E W/O	Technically Complete	E
IM011298	CNRZ182490	Breakdown	test to add a defect to a new job	Work in Progress	E

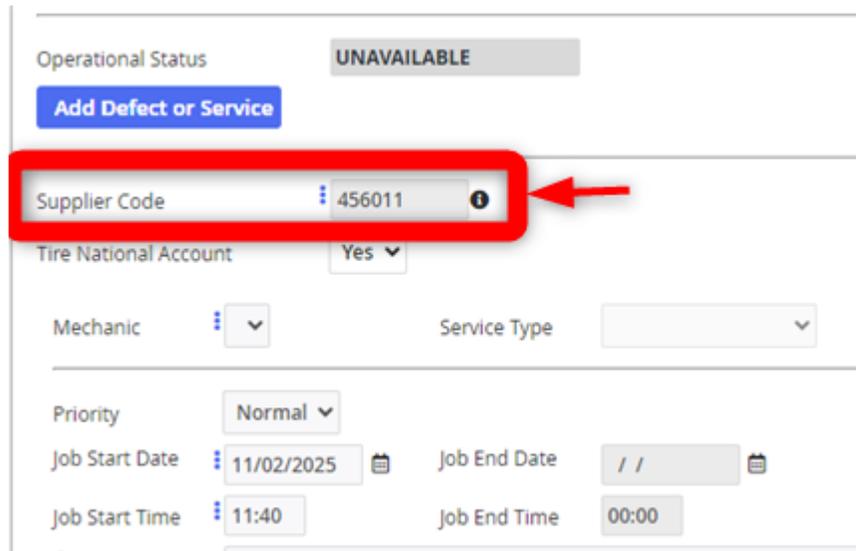
- Click on the “+” icon in the top-left corner of the page to open a new work order.



- Set the Reason for the work order to Tire.



**5** • The **Supplier Code** is automatically populated.



Operational Status: UNAVAILABLE

Add Defect or Service

Supplier Code: 456011

Tire National Account: Yes

Mechanic: [dropdown]

Service Type: [dropdown]

Priority: Normal

Job Start Date: 11/02/2025

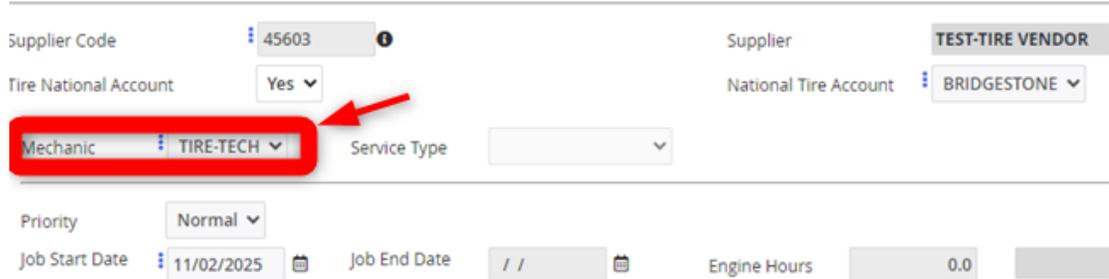
Job End Date: //

Job Start Time: 11:40

Job End Time: 00:00

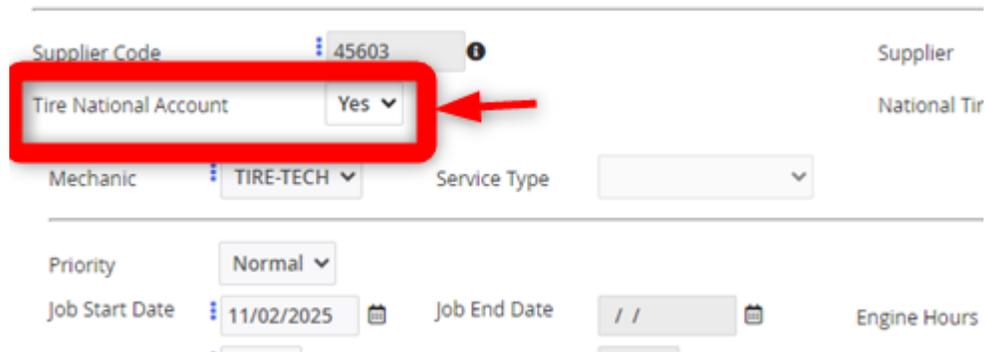
 **NOTE**  
For CN users, you would need to enter a supplier code.

6. Select the **Mechanic** from the dropdown list.



The screenshot shows a form with the following fields: Supplier Code (45603), Supplier (TEST-TIRE VENDOR), Tire National Account (Yes), National Tire Account (BRIDGESTONE), Mechanic (TIRE-TECH), Service Type, Priority (Normal), Job Start Date (11/02/2025), Job End Date (//), and Engine Hours (0.0). A red box highlights the 'Mechanic' dropdown menu, and a red arrow points to it.

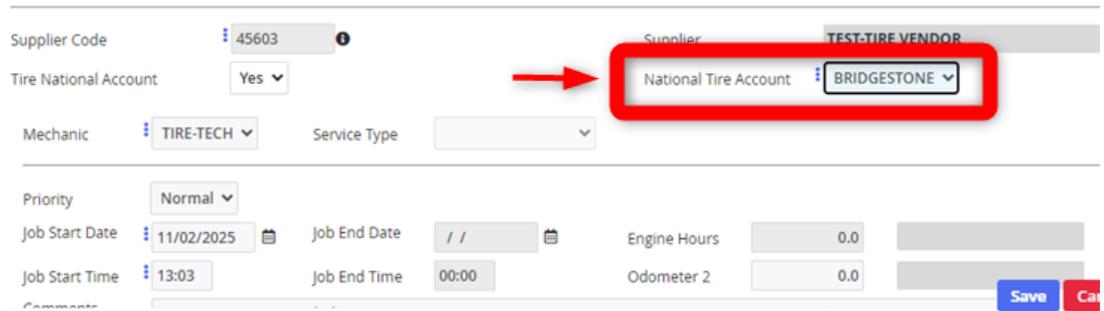
7. The **Tire National Account** flag should be defaulted to 'Yes'. If not, please set it accordingly.



The screenshot shows the same form as above, but with the 'Tire National Account' dropdown menu highlighted by a red box and a red arrow pointing to it. The dropdown is currently set to 'Yes'.

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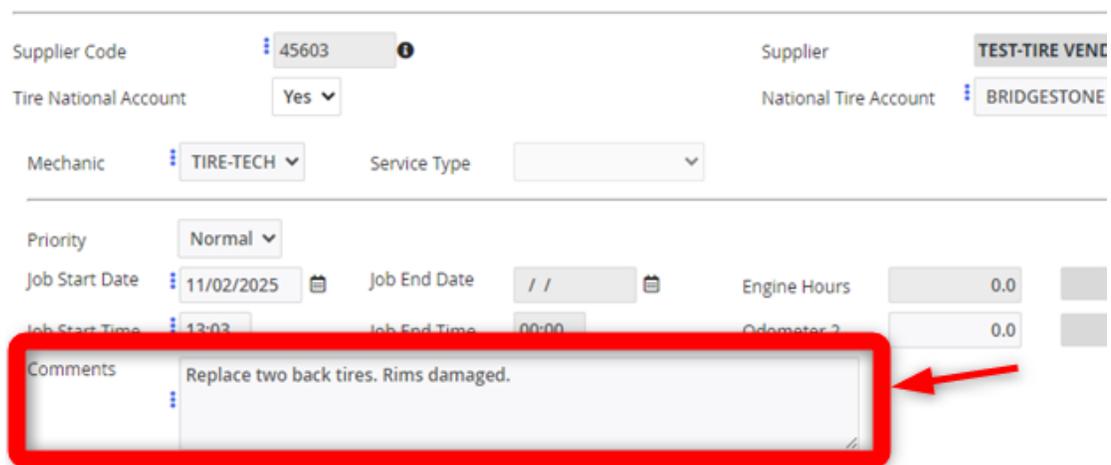
The **National Tire Account** is set by the system, you can update it from the dropdown menu, if applicable.



A screenshot of a web form for creating a tire work order. The form includes fields for Supplier Code (45603), Tire National Account (Yes), Mechanic (TIRE-TECH), Service Type, Priority (Normal), Job Start Date (11/02/2025), Job End Date, Engine Hours (0.0), Job Start Time (13:03), Job End Time (00:00), and Odometer 2 (0.0). A red box highlights the National Tire Account dropdown menu, which is currently set to BRIDGESTONE. A red arrow points to this dropdown menu.

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Enter **Comments** in the field provided to describe the problem or repair.



A screenshot of the same web form, showing the Comments field. The field contains the text "Replace two back tires. Rims damaged." and is highlighted with a red box. A red arrow points to the bottom right corner of the comment box.



**NOTE**

You can expand the comment box by dragging its bottom right corner.

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Click **Save** to create the work order. The work order is now at a 'Work in Progress' status and material codes can be added as job detail lines.

The screenshot displays the 'Intermodal' system interface for creating a tire work order. The form is organized into several sections:

- Job Information:** Job Number (IM011332), PO Ref. #, Vehicle ID (CNTZ190022), Job Status (Work in Progress), Reason (Tire), Make (INNOVATIVE TRAILER DESIGN), Screen Internal/External (External), Model (TRI60-SPRS), Depot (I/M Terminal - Brampton), Model year (2011), Costcentre (Chassis Brampton Terminal), Warranty (0), and Source Currency (CAD).
- Operational Status:** UNAVAILABLE, Days Off Road (0.00), and an 'Add Defect or Service' button.
- Supplier Information:** Supplier Code (45603), Supplier (TEST-TIRE VENDOR), Tire National Account (Yes), and National Tire Account (BRIDGESTONE).
- Mechanic and Service:** Mechanic (TIRE-TECH) and Service Type.
- Job Details:** Priority (Normal), Job Start Date (11/02/2025), Job End Date (//), Engine Hours (19273.0), Job Start Time (13:03), Job End Time (00:00), and Odometer 2 (0.0).

At the bottom right of the form, there are three buttons: 'Save' (highlighted with a red circle and a red arrow), 'Cancel', and navigation arrows. The 'Created by' field is also visible, showing 'TIRE-TECH'.