



CN Investment Division
Division des investissements du CN

Are you ready for a change? CN Investment Division (the Division) is your chance to do meaningful work with a smart, imaginative team in a unique and exciting environment. Established in 1968, the CN Investment Division manages one of the largest single-employer defined benefit pension funds in Canada and holds a long track record of solid performance. Approximately C\$18 billion is actively managed in-house by 88 employees for the CN Pension Plan's approximately 47,800 pensioners and pension plan members. The Division also manages the assets of the CN Pension Plan for Senior Management and the BC Rail Pension Plan.

The Division's culture is nimble, innovative, collaborative and risk-aware. Pensioners are always at the heart of what we do. As a part of the CN Investment Division team, you will always be learning, adapting, and creating solutions to keep pace in a changing world. You will also work in a flexible, inclusive, and equity-focused environment with lots of room to thrive and grow your career and skills.

Join our team and be part of something great.

Position: Analyst, Investment Accounting

Current Opportunity

Reporting to the Senior Manager, Investment Operations and Accounting, the Analyst, Investment Accounting is a key member of our team, helping ensure the accuracy and integrity of investment accounting, valuation, and reporting for the CN Pension Plans and related subsidiaries.

In this role, you will work with a diverse portfolio of public and private market investments, contribute to financial analysis and reporting, and help maintain the quality of the investment data that supports decision-making within the Division. You will also support the review of year-end investment-related financial reporting and collaborate with colleagues across investment operations, finance, and external service providers.

This role is well suited to a detail-oriented professional who enjoys solving problems, working with complex financial data, and expanding investment accounting expertise in a collaborative, high-performing team environment.

Primary Responsibilities

- Review and reconcile investment positions, cost, market value, investment income, and related activities, investigating and resolving discrepancies between the investment book of record (IBOR) and accounting book of record (ABOR)
- Ensure the accuracy and completeness of investment income, fees, accruals, and related accounting transactions
- Review supporting documentation for subscriptions, redemptions, and other transactions to ensure the appropriate accounting, classification, valuation, and reporting of alternative investments
- Support the accounting, valuation, and reporting of a diverse investment portfolio, including derivatives, repurchase agreements, and alternative investments
- Perform analytical reviews of investment valuations and contribute to the continuous improvement of accounting and reporting processes
- Work closely with our custodian to monitor investment activity reporting, resolve outstanding issues, and ensure dividend rates, tax reclaims, and withholding taxes are accurately reflected
- Contribute to the preparation and review of monthly, quarterly, and annual financial reporting, including investment note disclosures, subsidiary financial statements, commitment reporting, and cash flow projections

- Coordinate reporting packages, capital account statements, audit support documentation, tax information, and year-end audit confirmations for external managers
- Support the maintenance and enhancement of internal controls, processes, SOX documentation, regulatory filings, and legal records related to the CN Pension Plans and investment subsidiaries
- Participate in departmental initiatives, process improvements, and special projects

Professional Requirements

- Education and Credentials
 - bachelor's degree in Accounting
 - minimum of two years of experience in the investment, pension, or financial services industry
 - experience with investment accounting, valuation, and reporting, including private market investments, an asset
 - CPA designation, an asset
 - Canadian Securities Course (CSC®), Derivative Securities Course, CAIA designation, ILPA coursework, or other related investment credentials are assets
 - minor in Finance and/or Business Technology, an asset
- Technical / Functional
 - practical knowledge of investment accounting, auditing, and internal control frameworks, including ASPP, ASPE, IFRS, and COSO
 - understanding of the investment industry; knowledge of derivative products, an asset
 - familiarity with Bloomberg, SimCorp, or similar investment management systems, an asset
 - proficiency with Microsoft 365 applications, including Excel, Word, Outlook, SharePoint, and Teams
- Language
 - Bilingual (French and English)

Desirable Skills and Aptitudes

- Strong analytical and problem-solving skills, with a keen attention to detail
- Ability to manage multiple priorities and deliver high-quality work in a deadline-driven environment
- Strong organizational and time-management skills
- Collaborative approach and excellent communication skills
- Self-motivated, adaptable, and eager to learn
- High level of professionalism, discretion, and integrity

If this position sounds like you, we would love to hear from you! Please send your application via email to jobs@cnid.ca. The information received will be treated in strict confidence.

The Division values diversity and is committed to employment equity. All qualified applicants will receive consideration for employment without regard to race, colour, religion, sexual orientation, gender identity, national origin, age, physical or hidden disability, or protected veteran status. You are encouraged to apply and to self-identify so we can work toward full representation of those groups within our company. Should you require any accommodation in the application or interview process, please just let us know.

We appreciate your time and effort, however, only candidates selected for an interview will be contacted. Thank you for your interest in the CN Investment Division.