

# Customer Winter Checklist



Winter checklist of activities to be performed by customer on private industrial trackage

Timing	Activities	Completed?		Action taken
Pre-winter	Check culverts, ditches and underground drainage systems to ensure functioning properly prior to freezing occurring.	Yes	No	
	Ensure surface water drains away from switches and trackage to avoid ponding and subsequent freezing.	Yes	No	
	Make sure the switch area is well drained.	Yes	No	
	Remove all debris or obstacles that, when buried in snow, will create a hazard for railway employees.	Yes	No	
	Periodically remove all soil, gravel and other debris from the flangeways in areas where the trackage is buried to avoid freezing during the winter.	Yes	No	
	Set up snow removal contracts to include railway requirements.	Yes	No	
During winter	Remove ice and other obstructions from the flangeways prior to the delivery of railcars.	Yes	No	
	Plow snow in such a manner that it is directed away from the trackage.	Yes	No	
	Do not pile snow in such a manner that restricts the visibility of the industry's vehicular traffic to the rail movements.	Yes	No	
	Clean snow from any switches on the industry's property using shovels and specialty brooms. Does switch operate properly?	Yes	No	
	Ensure snow is removed around gates to allow rail crews to freely open.	Yes	No	
	Ensure snow is removed around derails to allow rail crews to easily locate and operate.	Yes	No	