



CN Investment Division
Division des investissements du CN

Established in 1968, the CN Investment Division (the Division), based in Montreal, manages one of the largest single-employer defined benefit pension funds in Canada and holds a long track record of solid performance.

Approximately C\$19 billion is actively managed in-house by about 80 employees for the CN Pension Plan's approximately 50,700 pensioners and pension plan members. The Division also manages the assets of the CN Pension Plan for Senior Management and the BC Rail Pension Plan. The Division's culture is nimble, innovative, collaborative and risk-aware. Pensioners are always at the heart of what we do.

Position: Senior Analyst - Financial Reporting

JOB PURPOSE

Reporting directly to the Manager - Financial Reporting and Controls, the Senior Analyst - Financial Reporting primary function is to ensure that all alternative investments are accurately accounted and valued for financial reporting purposes and all related internal control processes are maintained and complied with in accordance with all relevant policies and standards. The individual is responsible for the overall review of all year-end investment related financial reporting for the CN Pension Plan, the CN Pension Plan for Senior Management and the BC Rail Pension Plan (the CN Plans) and all subsidiaries for investment corporations.

PRIMARY RESPONSIBILITIES

- Daily Investment Accounting and Reporting
 - Review of all documentation supporting new subscriptions, redemptions, and transactions to ensure proper accounting, classification, valuation, and reporting for all alternative investments.
 - Assist in key discussions and meetings to ensure proper and consistent due diligence is performed between the front office and the accounting department for all matters related to alternative investments.
- Internal Processes and Controls
 - Responsible for the maintenance of the internal control framework for the CN Plans.
 - Responsible for the updating of all Sarbanes-Oxley 'SOX ' documentation.
- Monthly, Quarterly and Year-end Financial Reporting
 - Responsible for all accounting aspects of alternative assets, including analytical review of valuations, adhering to best practices and driving potential evolution.
 - Responsible for the review of all subsidiary financial statements for all investment corporations.
 - Assists in the review of all year-end investment related financial reporting for the CN Plans and Trust including all note disclosures.
 - Works in collaboration with auditors on interim and year-end work.
 - Responsible for keeping up-to-date with all changes to accounting standards as it relates to the pension funds, trusts and subsidiaries.
- External and Regulatory Reporting
 - Responsible for the review of all published surveys and OSFI filing working files and schedules related to the CN Plans financial statements.
 - Assists in ensuring proper compliance under all pension-related and tax regulations.
 - Assists in ensuring legal documentation (resolutions, certificates) related to subsidiaries are properly filed.



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PROFESSIONAL REQUIREMENTS

- Bachelor's degree in accounting
- Degree in finance an asset
- Professional designation of CPA CA or CPA CGA
- Alternative Investment certification such as CAIA, completed ILPA courses or other an asset
- Minimum 7 years of work experience in the investment or pension industry is required
- Bilingual (French and English)

DESIRABLE SKILLS AND APTITUDES

- Strong knowledge of ASPP, ASPE, IFRS and COSO is required
- Strong audit skills are required
- Sound understanding of the investment industry is required
- Sound knowledge of derivative products is required
- Experience with accounting for private assets
- Familiarity with Bloomberg and SimCorp is an asset
- Strong computer aptitude with proficiency in Microsoft Office (Excel, Word, Outlook)
- Motivated individual who is interested in pursuing a career in the investment and pension accounting
- Strong team player with good communication skills
- Strong problem solving and analytical skills
- Strong attention to detail
- High level of autonomy, flexibility, and adaptability
- Strong organizational, multitasking abilities and priority-management skills
- Innovative and creative
- Capacity to meet deadlines and to work under pressure
- Excellent work ethic and sense of integrity

If you are interested in joining a dynamic and innovative team, please send your application by May 28, 2021 via email to jobs@cnid.ca. The information received will be treated in strict confidence.

CN Investment Division is committed to a diverse, inclusive, equitable and accessible workplace. All qualified applicants will receive consideration for employment without regard to race, colour, religion, sexual orientation, gender identity, national origin, age, disability, or protected veteran status. Disability-related accommodations during the application process are available upon request. Only candidates selected for an interview will be contacted.

Thank you for your interest in CN Investment Division.