



PRE-WINTER CHECKLIST

Inspect Facility & Track	Completed	Action Taken
Check buildings and structures near the track for blocked drains and gutters		
Check for leaking gutters which may result in icicles		
Check lighting		
Inspect walkways, clearing debris and clutter		
Inspect Track & Structure	Completed	Action Taken
Check for drainage around switch and rails		
Clean all switches, derails, frogs and flangeways		
Clean around and below the switch handle (using a broom)		
Ensure rods are clear and operable		
Ensure flangeways through road crossings are clear of debris		
Inspect Equipment	Completed	Action Taken
Check all gates, locks and movable bridges		
Ensure all snow and ice removal equipment is in good working order		
Ensure you have enough de-icing supplies		
Review Snow Removal Plan	Completed	Action Taken
Ensure your snow removal plan is up to date		
Establish a designated and safe location for removed snow piles		



WINTER CHECKLIST

Inspect Facility & Track	Completed	Action Taken
Inspect walkways, clearing snow and ice		
Inspect Track & Structure	Completed	Action Taken
Ensure switches and derails are clear and operable <ul style="list-style-type: none">• Ensure they are not frozen and clean out all around them (using shovels and brooms)		
Ensure rods are clear and operable		
Check and clear flangeways, especially in areas where cars, equipment and even foot traffic may compact the snow and ice		
Inspect Equipment	Completed	Action Taken
Check all gates, locks and movable bridges <ul style="list-style-type: none">• Ensure rail crews can easily operate		
Remove snow from gates, clear walkways and tracks		
Ensure railcars on site are clear of built up ice and snow		
Snow Removal	Completed	Action Taken
Remove any snow piles that could interfere with visibility and rail vehicle traffic <ul style="list-style-type: none">• Should be placed at least 12 feet away from tracks and crossings• Do not pile snow in such a manner that it restricts visibility		
Plow snow away from any track structure or equipment that is necessary to maintaining switching operations within your plant		



DO'S & DON'TS

Walking Conditions

Injuries occur every year due to employees slipping and falling in winter conditions.

Ensure icy walkways, particularly trackside, are sanded and/or salted.

DO

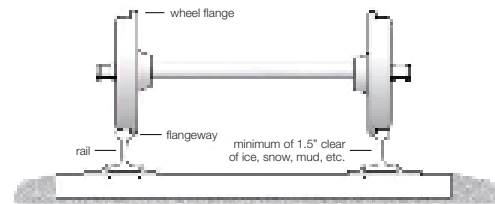


DON'T



Flangeways

Be vigilant where flangeways or any trackage might be covered with snow, ice, or other material.



DO



DON'T





DO'S & DON'TS

Switches

Proper switch maintenance before winter can reduce the risk of injuries.

DO



DON'T



Derails

Derails can be buried under snow and must be cleared so train crews can find them.

All derails must be properly identified by a sign (as pictured).



DO



DON'T

